Course: HOS 6940 Supervised Teaching

Academic Advisor: Dr. Gator, University of Florida, Room xxx; xxx-xxx-xxxx; Office hours M 4-6 pm; gator@ufl.edu.

Course Description: Students will improve teaching skills in a plant science course under the guidance of a faculty member in the Environmental Horticulture or Horticultural Sciences Department.

Learning Objectives: At the conclusion of this course, the student will be able to:
- Prepare and deliver course material and/or instructional activities
- Evaluate student learning through the development and/or grading of appropriate assessments related to learning outcomes for the course

Recommended Reading List


Course Content and Organization
This section will vary with the course being taught.

Course Prerequisites
To enroll in this course, the student must be accepted into the graduate program in the Environmental Horticulture or Horticultural Sciences Department.

Credit Assignment
Variable 1-5; max 5 credits (grades are determined on proficiency in areas outlined under expectations and grading criteria)
1 credit – 100% on grading proficiency
2 credits – 85% on grading, 10% teaching proficiency, and 5% on additional expectations
3 credits – 50% grading, 25% teaching proficiency, 24% course content, 1% additional
4 credits – 40% grading, 35% teaching proficiency, 24% course content, 1% additional
5 credits – 33% grading, 33% teaching proficiency, 33% course content, 1% additional

Attendance Policy
Requirements for class attendance and work in this course are consistent with university policies that can be found at: https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx
Expectations and Grading Criteria
A letter grade will be assigned by the faculty supervisor and academic advisor based on the following criteria:

- Teaching proficiency – demonstration of adequate preparation of teaching activities (i.e. labs, demonstrations, lectures, etc).
- Demonstrate proficiency in understanding and clearly delivering course content.
- Grading proficiency – development of fair assessments and/or demonstration of fair and timely grading. Graded quizzes and assignments should be returned to the students in an appropriate time limit, depending on the type of assessment.
- Additional expectations may be presented by the faculty supervisor and/or academic advisor at the time the student registers for the course.

See percentages associate with each criteria under the credit assignment

For information on current UF policies for assigning grade points, see
https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx

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<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>A</td>
<td>93.5-100%</td>
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<tr>
<td>A-</td>
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<tr>
<td>B+</td>
<td>85.5-89.4</td>
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<tr>
<td>B</td>
<td>82.5-85.4</td>
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<tr>
<td>B-</td>
<td>79.5-82.4</td>
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<tr>
<td>C+</td>
<td>75.5-79.4</td>
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<tr>
<td>C</td>
<td>72.5-75.4</td>
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<tr>
<td>C-</td>
<td>70-72.4</td>
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*note that a C- or lower in a graduate class is considered failing

Academic Honesty
As a student at the University of Florida, you have committed yourself to uphold the Honor Code, which includes the following pledge: “We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honesty and integrity.” You are expected to exhibit behavior consistent with this commitment to the UF academic community, and on all work submitted for credit at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment."

It is assumed that you will complete all work independently in each course unless the instructor provides explicit permission for you to collaborate on course tasks (e.g. assignments, papers, quizzes, exams). Furthermore, as part of your obligation to uphold the Honor Code, you should report any condition that facilitates academic misconduct to appropriate personnel. It is your individual responsibility to know and
comply with all university policies and procedures regarding academic integrity and the Student Honor Code. Violations of the Honor Code at the University of Florida will not be tolerated. Violations will be reported to the Dean of Students Office for consideration of disciplinary action. For more information regarding the Student Honor Code, please see: http://www.dso.ufl.edu/SCCR/honorcodes/honorcode.php.

**Software Use**
All faculty, staff and students of the university are required and expected to obey the laws and legal agreements governing software use. Failure to do so can lead to monetary damages and/or criminal penalties for the individual violator. Because such violations are also against university policies and rules, disciplinary action will be taken as appropriate.

**Campus Helping Resources**
Students experiencing crises or personal problems that interfere with their general well-being are encouraged to utilize the university's counseling resources. The Counseling & Wellness Center provides confidential counseling services at no cost for currently enrolled students. Resources are available on campus for students having personal problems or lacking clear career or academic goals, which interfere with their academic performance.

- **University Counseling & Wellness Center**, 3190 Radio Road, 352-392-1575, www.counseling.ufl.edu/cwc/
  Counseling Services
  Groups and Workshops
  Outreach and Consultation
  Self-Help Library
  Training Programs
  Community Provider Database

- **Career Resource Center**, First Floor JWRU, 392-1601, www.crc.ufl.edu/

**Services for Students with Disabilities**
The Disability Resource Center coordinates the needed accommodations of students with disabilities. This includes registering disabilities, recommending academic accommodations within the classroom, accessing special adaptive computer equipment, providing interpretation services and mediating faculty-student disability related issues. Students requesting classroom accommodation must first register with the Dean of Students Office. The Dean of Students Office will provide documentation to the student who must then provide this documentation to the Instructor when requesting accommodation.

0001 Reid Hall, 352-392-8565, www.dso.ufl.edu/drc/
**Student Complaints**

Each online distance learning program has a process for, and will make every attempt to resolve, student complaints within its academic and administrative departments at the program level. See [http://distance.ufl.edu/student-complaints](http://distance.ufl.edu/student-complaints) for more details.